

Expense Heading	Budget 2015/16	Budget Cumulative	Actual Cumulative	Variance	Forecast Variance Year-End	Note
	£	£	£	£	£	Changes from last report in red
Board Fees						
Chairman	56,000	35,636	35,636	-	-	As planned
Deputy Chairman	18,000	11,455	11,455	-	-	As planned
Other Board Members	48,000	30,545	30,545	-	-	As planned
Independent Members	6,000	2,000	2,000	-	-	As planned
Employer's Oncosts - Board Members	17,920	11,404	11,404	-	-	Awaiting payroll
Employee Salary Costs						
CEO	112,000	62,222	62,222	-	-	As planned
Strategy Team (6FTE)	121,250	10,417	10,417	-	-	5 posts recruited by January 16
Land & Regeneration Director	82,500	45,833	45,833	-	-	As planned
Land & Regeneration Team (3FTE)	26,167	-	-	-	-	Assume February 16 recruitment
Planning Director	45,000	9,000	9,000	-	-	Started 2 November
Planning Team (6FTE)	90,750	5,833	5,833	-	-	Assume February 16 recruitment
Finance Director	43,750	18,750	18,750	-	-	As planned
Finance & Business Support Team (5FTE)	107,850	48,925	48,925	-	-	As planned
Employer's NICs	88,097	28,137	28,137	-	-	May have slight underspend - awaiting recharge
Employer's Pension Contributions	125,853	30,147	30,147	-	-	Contribution % rate now confirmed
Seconded Staff Costs						
Strategy Director	90,000	57,273	57,273	-	-	As planned
Finance & Business Support Team (2FTE)	103,500	65,864	65,864	-	(8,000)	
VAT and Oncosts - seconded staff	94,815	60,337	60,337	-	-	
Interim (Agency) Staff Costs						
Strategy Team (2FTE)	147,000	128,625	128,625	-	-	As planned
Land & Regeneration Team	96,000	60,000	60,000	-	-	As planned
Planning Team (2FTE)	143,000	122,943	122,943	-	-	As planned
Finance & Business Support Team	104,000	104,000	104,000	-	-	As planned
VAT and Oncosts - agency staff	147,000	124,671	124,671	-	-	
Travel/Subsistence Expenses	42,429	26,999	10,589	(16,410)	(4,000)	Underspend predicted
Training	24,177	15,384	2,910	(12,474)	(5,000)	Budget reduced and reprofiled
Lease North Kent Police Station	208,000	79,000	79,000	-	-	As planned
IT Connection North Kent Police Station	20,000	12,727	12,727	-	-	As planned but subject to confirmation
Casual Room Hire / Refreshments	17,304	5,768	5,768	-	-	Increased for Masterplan engagement events
Vehicle hire	3,000	1,909	378	(1,531)	(1,531)	Casual rental only
Accounting System (SAGE)	600	382	382	-	-	As planned - likely to be upgraded
Office Systems / Network/ Email	26,600	16,927	8,775	(8,152)	-	Assumed reduced due to staff phasing
Telephony	27,144	17,273	1,000	(16,273)	(11,000)	Assumed reduced due to staff phasing
Website	5,000	3,182	4,300	1,118	-	As planned
Consumables / Stationery	11,930	7,592	8,000	408	-	Assumed set-up one off stocking costs
Equipment Purchases (not capital)	40,000	25,455	19,200	(6,255)	-	Various IT equipment e.g monitors etc and software
Provision of Planning Services by KCC/DBC/GBC	90,000	70,000	70,000	-	-	As planned
External Audit (National Audit Office)	25,000	15,909	15,909	-	-	Fee not yet confirmed
Internal Audit (Government Internal Audit Agency)	18,000	11,455	11,455	-	-	Now as notified
Pension Admission Charge	7,000	4,455	4,455	-	-	As planned
Legal (general)	17,000	10,818	7,000	(3,818)	-	As planned
Procurement (general)	4,000	2,545	-	(2,545)	-	As planned
HSE Support	4,000	2,545	-	(2,545)	-	As planned
FOI Support	4,000	2,545	-	(2,545)	-	As planned
Planning Notices and Publication	50,000	2,000	1,600	(400)	-	As planned
Planning Fees	-	-	-	-	-	As planned
Other	-	-	-	-	-	As planned
Total Core Budget	2,559,634	1,408,888	1,337,466	(71,421)	(29,531)	
HR and Payroll DCLG	50,000	31,818	31,818	-	-	
Advertising - staff recruitment	8,000	8,000	10,000	2,000	2,000	Approved
Advertising - staff recruitment	16,200	-	-	-	-	Not being worked on currently £14,200 estimate in year
Staff Incentive Scheme	-	-	-	-	-	Not being worked on currently, no expenditure likely in year
Planning Systems	60,000	60,000	60,000	-	-	Approved With £26,400 in each of two following years
Public and Business Engagement	47,500	-	-	-	-	Approved
Public and Business Engagement Crowd Funding	90,000	-	-	-	-	Being worked up, range of proposals £20,000 - £160,000
Masterplanning Phase 2	298,666	67,000	67,000	-	-	Approved with £151,334 due in 16/17
Prioritised Infrastructure / Cost Plan	100,000	55,000	55,000	-	-	Approved
Crossrail Study	40,000	-	-	-	-	Approved
Commercial Opportunities	-	-	-	-	-	Not being worked on currently, no expenditure likely in year
Community Projects	50,000	-	-	-	-	Submitted
Paramount	10,000	-	-	-	-	Not being worked on currently
Office Pod Ebbsfleet	100,000	-	-	-	-	Being worked up
General Liability	-	-	-	-	-	Not being worked on currently, no expenditure likely in year
Total Business Case	820,366	190,000	192,000	2,000	2,000	
Unallocated Budget	0	-	-	-	0	
Grand Total	3,430,000	1,630,706	1,561,284	(69,421)	(27,531)	
Advised on QBR 2 plus funding due (see below)	3,430,000					
Difference	-	-	-	-	-	
				-4.3%	-0.8%	
Proof back to SR (funds issued)						
QBR 2	3,362,000					
Advertising	8,000					
Planning Systems	60,000					
Total	3,430,000					