

Budget Heading	Budget 2016/17 Indicative - Not yet confirmed £	YTD Budget (Month 3 - June 16)	YTD Actual	Variance	Forecast Full Year Outturn	Forecast Full Year Variance	Comments
<b>Board Fees</b>							
Chairman	56,000	14,000	14,000	-	56,000	-	
Deputy Chairman	18,000	4,500	4,500	-	18,000	-	
Other Board Members	48,000	12,000	12,000	-	48,000	-	
Independent Members	12,000	3,000	1,750	(1,250)	10,750	(1,250)	Fewer Planning Committee meetings than budgeted
Employer's Oncosts - Board Members	10,000	2,500	2,530	30	10,000	-	
	144,000	36,000	34,780	(1,220)	142,750	(1,250)	
<b>Employee Salary Costs</b>							
CEO	165,000	41,250	-	(41,250)	124,800	(40,200)	Vacant post = 1 Interim (agency) - On payroll from July
Strategy Team (4 FTE)	239,000	59,750	49,251	(10,499)	232,000	(7,000)	Vacant Comms support = 1 P/T Interim
Director of Projects	110,000	27,500	29,467	1,967	105,634	(4,366)	Vacant = Cover by P/T (on payroll)
Projects and Development Team (6 FTE)	307,922	76,980	52,660	(24,320)	273,410	(34,512)	1 Seconded
Development Director	40,000	-	-	-	33,333	(6,667)	Assumes December start
Planning Director	90,000	22,500	22,500	-	90,000	-	Per budget
Planning Team (7 FTE)	298,000	74,500	53,560	(20,940)	269,560	(28,440)	1 P/T Interim
Director of Finance	75,000	18,750	20,000	1,250	76,650	1,650	Temp uplift to Accounting Officer
Finance & Business Support Team (5 FTE)	209,000	52,250	33,728	(18,522)	171,778	(37,222)	Vacant Programme Manager = cover by secondee
Employer's NICs	195,700	48,925	27,683	(21,242)	177,000	(18,700)	Based on full complement of staff
Employer's Pension Contributions	195,000	48,750	26,626	(22,124)	178,303	(16,697)	Based on full complement of staff
<b>Seconded Staff Costs</b>							
Corporate Governance, Programme Manager (2 FTE) & Dir of Strategy	120,000	35,884	26,203	(9,681)	120,000	-	
Project Support (1.2 FTE)	94,000	31,333	34,550	3,217	94,000	-	Snr Property Mgr & Strategic Services Planner
	2,138,622	538,373	376,229	(165,361)	1,946,468	(192,154)	
<b>Interim (Agency) Staff Costs</b>	167,378	83,689	136,768	53,079	178,768	11,390	Five interims reducing to 2 in July
<b>Travel/Subsistence Expenses</b>	40,000	9,909	5,442	(4,467)	40,000	-	
Training	28,000	7,000	3,002	(3,998)	28,000	-	
Other Staff Costs (Prof Subs/PPE etc)	10,000	2,500	1,777	(723)	10,000	-	
<b>Lease North Kent Police Station</b>	172,000	43,000	43,065	65	172,000	-	
Casual Room Hire / Refreshments	44,000	11,000	9,196	(1,804)	44,000	-	
<b>Vehicle hire</b>	3,000	750	316	(434)	3,000	-	
<b>Accounting System (SAGE)</b>	5,000	1,250	90	(1,160)	5,000	-	Upgrade not yet implemented
Office Systems / Network/Email	36,000	9,900	9,750	(150)	36,000	-	
Telephony / IT	95,000	20,500	15,374	(5,126)	95,000	-	
Website	2,000	2,000	1,300	(700)	2,000	-	
<b>Consumables / Stationery</b>	30,000	2,500	2,496	(4)	30,000	-	
Equipment Purchases	4,000	1,000	500	(500)	4,000	-	
<b>Planning Services</b>	200,000	76,091	41,606	(34,485)	200,000	-	
External Audit (National Audit Office)	41,000	10,250	10,250	-	41,000	-	
Internal Audit (Government Internal Audit Agency)	23,000	5,750	5,750	-	23,000	-	
Legal (general)	15,000	3,750	5,334	1,584	15,000	-	Lease renewal
Other Contracted Support (Procurement/HSE etc)	43,000	10,750	9,879	(871)	43,000	-	IPA visit
<b>Bank Charges</b>	2,000	655	235	(420)	2,000	-	
<b>Planning Fees income</b>	(25,000)	(4,955)	(4,546)	409	(25,000)	-	
<b>Other Income</b>	-	-	-	-	-	-	
<b>Total Core Budget</b>	3,218,000	871,662	708,592	(166,286)	3,035,986	(182,014)	
<b>HR and Payroll DCLG</b>	50,000	12,500	12,500	-	50,000	-	Recharges to be confirmed with DCLG
<b>Staff Incentive Scheme</b>	50,000	-	-	-	50,000	-	To be agreed with DCLG
Recruitment Advertising	10,000	6,500	4,068	(2,432)	10,000	-	
Public and Business Engagement - Comms	75,000	-	-	-	75,000	-	
Masterplanning	166,000	166,000	112,256	(53,744)	166,000	-	
Non capital project costs	150,000	-	-	-	150,000	-	Additional (temporary) £900,000 DCLG Project Feasibility
<b>Total Business Case</b>	451,000	172,500	116,324	(56,176)	451,000	-	
<b>Grand Total - Grant In Aid Funded by DCLG</b>	3,719,000	1,056,662	837,416	(222,462)	3,536,986	(182,014)	

Add back Planning Fees (to show gross) 25,000

Total Budget (Gross) 3,744,000

budget set 3,744,000