

| Budget Heading | Budget 2016/17 £ | YTD Budget (Month 6 - Sept 16) | YTD Actual | Variance | Forecast Full Year Outturn | Forecast Full Year Variance | Comments |
|---|---------------------|--------------------------------|------------------|------------------|----------------------------|-----------------------------|--|
| Board Fees | | | | | | | |
| Chairman | 56,000 | 28,000 | 28,000 | - | 56,000 | - | |
| Deputy Chairman | 18,000 | 9,000 | 9,000 | - | 18,000 | - | |
| Other Board Members | 48,000 | 24,000 | 20,952 | (3,048) | 41,960 | (6,040) | Vacancy former K Perrior post |
| Independent Members | 12,000 | 6,000 | 3,250 | (2,750) | 9,250 | (2,750) | Fewer Planning Committee meetings than budgeted |
| Employer's Oncosts - Board Members | 10,000 | 5,000 | 4,925 | (75) | 9,400 | (600) | Related to underspends above |
| | 144,000 | 72,000 | 66,127 | (5,873) | 134,610 | (9,390) | |
| Employee Salary Costs | | | | | | | |
| CEO | 165,000 | 82,500 | 41,600 | (40,900) | 124,800 | (40,200) | Vacant post = 1 Interim (agency) - On payroll from July |
| Strategy Team (4 FTE) | 239,000 | 119,500 | 98,500 | (21,000) | 220,000 | (19,000) | New Engagement Mgr end Oct. Cover by P/T interim |
| Director of Projects | 110,000 | 55,000 | 51,984 | (3,016) | 102,000 | (8,000) | Perm started 3 October. |
| Projects and Development Team (6 FTE) | 307,922 | 153,961 | 125,354 | (28,607) | 298,852 | (9,070) | Includes P/T interim for 3 months to end Dec. |
| Development Director | 40,000 | - | - | - | 38,000 | (2,000) | Permanent starts mid Oct 16 |
| Planning Director | 90,000 | 45,000 | 45,000 | - | 90,000 | - | Per budget |
| Planning Team (7 FTE) | 298,000 | 149,000 | 125,560 | (23,440) | 270,560 | (27,440) | |
| Director of Finance | 75,000 | 37,500 | 40,000 | 2,500 | 80,000 | 5,000 | |
| Finance & Business Support Team (5 FTE) | 209,000 | 104,500 | 70,624 | (33,876) | 179,370 | (29,630) | |
| Employer's NICs | 195,700 | 97,850 | 69,057 | (28,793) | 172,120 | (23,580) | Based on full complement of staff |
| Employer's Pension Contributions | 195,000 | 97,500 | 59,618 | (37,882) | 155,455 | (39,545) | Based on full complement of staff |
| Staff Incentive Scheme / Pay increase | 50,000 | - | - | - | 50,000 | - | To be agreed with DCLG |
| Seconded Staff Costs | | | | | | | |
| Corporate Governance, Programme Manager (2 FTE) & Dir of Strategy | 120,000 | 65,884 | 75,316 | 9,432 | 148,410 | 28,410 | Corp Governance lead on secondment |
| Project Support (1.2 FTE) | 94,000 | 62,667 | 59,990 | (2,677) | 75,510 | (18,490) | Snr Property Mgr & Strategic Services Planner |
| | 2,188,622 | 1,070,862 | 862,602 | (208,260) | 2,005,076 | (183,545) | |
| Interim (Agency) Staff Costs | | | | | | | |
| HR and Payroll DCLG | 50,000 | 25,000 | 25,000 | - | 50,000 | - | Recharges to be confirmed with DCLG |
| | 217,378 | 192,378 | 194,490 | 2,112 | 227,670 | 10,292 | |
| TOTAL PAY COSTS | 2,550,000 | 1,335,240 | 1,123,218 | (212,021) | 2,367,356 | (182,644) | |
| Travel/Subsistence Expenses | | | | | | | |
| Travel | 40,000 | 20,000 | 13,312 | (6,688) | 30,000 | (10,000) | To fund hire vehicle |
| Training | 28,000 | 14,000 | 7,934 | (6,066) | 18,000 | (10,000) | |
| Other Staff Costs (Prof Subs/PPE etc) | 10,000 | 5,000 | 2,026 | (2,974) | 8,000 | (2,000) | |
| Lease North Kent Police Station | 172,000 | 86,000 | 86,000 | - | 172,000 | - | |
| Casual Room Hire / Refreshments | 44,000 | 22,000 | 17,408 | (4,592) | 44,000 | - | |
| Vehicle hire | 3,000 | 1,500 | 1,000 | (500) | 9,500 | 6,500 | Funded by savings on staff travel |
| Accounting System (SAGE) | 5,000 | 2,500 | 180 | (2,320) | 2,500 | (2,500) | Upgrade not yet implemented |
| Office Systems / Network/ Email | 36,000 | 18,000 | 19,620 | 1,620 | 40,000 | 4,000 | |
| Telephony / IT | 95,000 | 47,500 | 44,322 | (3,178) | 95,000 | - | Awaiting recharges of broadband line installation |
| Website | 2,000 | 2,000 | 1,650 | (350) | 2,000 | - | |
| Consumables / Stationery / Postage | 25,000 | 12,500 | 6,944 | (5,556) | 20,000 | (5,000) | |
| Equipment Purchases | 9,000 | 4,500 | 2,376 | (2,124) | 6,292 | (2,708) | |
| Planning Services | | | | | | | |
| External Audit (National Audit Office) | 41,000 | 20,500 | 17,085 | (3,415) | 37,000 | (4,000) | |
| Internal Audit (Government Internal Audit) | 23,000 | 11,500 | 11,154 | (346) | 23,000 | - | |
| Legal (general) | 15,000 | 7,500 | 6,887 | (613) | 17,000 | 2,000 | |
| Recruitment Advertising | 10,000 | 10,000 | 10,010 | 10 | 10,010 | 10 | |
| Public and Business Engagement - Comm | 75,000 | 10,000 | 9,431 | (569) | 75,000 | - | |
| Masterplanning | 166,000 | 166,000 | 102,782 | (63,218) | 113,150 | (52,850) | Masterplanning engagement being undertaken |
| Corporate Plan baseline studies | - | - | - | - | 47,850 | 47,850 | To establish KPI baselines |
| Non capital project costs | 150,000 | 75,000 | 108,579 | 33,579 | 341,342 | 191,342 | Additional (temporary) £900,000 DCLG Project Feasibility |
| Other Contracted Support (Procurement/H | 43,000 | 21,500 | 56,905 | 35,405 | 134,000 | 91,000 | IPA visit/ SIDP/Accounting/VAT/Transport modelling |
| Bank Charges | 2,000 | 1,000 | 767 | (233) | 2,000 | - | |
| TOTAL NON-PAY COSTS | 1,194,000 | 658,500 | 627,087 | (31,413) | 1,457,644 | 263,644 | |
| Planning Fees income | (25,000) | (12,500) | (70,731) | (58,231) | (106,000) | (81,000) | |
| Grand Total - Grant In Aid Funded by DCLG | 3,719,000 | 1,981,240 | 1,679,574 | (301,666) | 3,719,000 | 0 | |

Add back Planning Fees (to show gross) 25,000

Total Budget (Gross) 3,744,000

budget set 3,744,000