

Budget Heading	YTD Budget (Month 12 - March 17)	Draft Full Year Outturn	Draft Full Year Variance	Comments
Board Fees				
Chairman	56,000	56,000	-	
Deputy Chairman	18,000	18,000	-	
Other Board Members	48,000	39,450	(8,550)	One board vacancy since June 16
Independent Members	12,000	4,500	(7,500)	Fewer Planning Committee meetings than budgeted
Employer's Oncosts - Board Members	10,000	9,720	(280)	Related to underspends above
	144,000	127,670	(16,330)	
Employee Salary Costs				
CEO	165,000	128,610	(36,390)	Interim CEO on payroll from July 16
Strategy Team (4 FTE)	239,000	219,420	(19,580)	Full team in post from October 16
Director of Projects	110,000	101,800	(8,200)	Perm started 3 October
Projects and Development Team (6 FTE)	307,922	279,970	(27,952)	Includes P/T interim to end Jan
Development Director	40,000	42,600	2,600	Permanent started mid Oct 16
Planning Director	90,000	69,650	(20,350)	3.5 months vacancy savings.
Planning Team (7 FTE)	298,000	271,660	(26,340)	Temporary cover of Planning Director from 7 November
Director of Finance	75,000	81,020	6,020	
Finance & Business Support Team (5.6 FTE)	209,000	175,750	(33,250)	Includes Programme Manager & new P/T AcS Mgr
Employer's NICs	195,700	159,900	(35,800)	
Employer's Pension Contributions	195,000	127,000	(68,000)	Employer rates to increase in 17/18
Staff Incentive Scheme / Pay increase	50,000	23,900	(26,100)	Performance pay agreed for non-SCS staff
Seconded Staff Costs				
Corporate Governance, Programme Manager (1.6 FTE) & Dir of Strategy	120,000	144,090	24,090	Corp Governance lead on secondment
Project Support (1.2 FTE)	94,000	79,560	(14,440)	Snr Property Mgr & Strategic Services Planner
	2,188,622	1,904,930	(283,692)	
Interim (Agency) Staff Costs				
HR and Payroll DCLG	167,378	259,250	91,872	New P/T Interim Project Manager in post til end March
	50,000	16,840	(33,160)	Recharges now confirmed with DCLG
	217,378	276,090	58,712	
TOTAL PAY COSTS	2,550,000	2,308,690	(241,310)	
Travel/Subsistence Expenses	40,000	26,960	(13,040)	To fund hire vehicle
Training	28,000	13,230	(14,770)	
Other Staff Costs (Prof Subs/PPE etc)	10,000	4,400	(5,600)	
Lease North Kent Police Station	172,000	172,250	250	
Casual Room Hire / Refreshments	44,000	36,510	(7,490)	
Vehicle hire	3,000	8,800	5,800	Funded by savings on staff travel
Accounting System (SAGE)	5,000	840	(4,160)	Upgrade now progressing in 17/18
Office Systems / DCLG Network/ Email	36,000	35,430	(570)	Awaiting DCLG recharges
Telephony / IT	95,000	53,550	(41,450)	
Website	2,000	2,310	310	
Consumables / Stationery / Postage	25,000	24,020	(980)	
Equipment Purchases	9,000	2,250	(6,750)	
Planning Services	200,000	202,050	2,050	
External Audit (National Audit Office)	41,000	39,000	(2,000)	
Internal Audit (Government Internal Audit Agency)	23,000	21,610	(1,390)	
Legal (general)	15,000	9,310	(5,690)	
Recruitment Advertising	10,000	17,010	7,010	All approved by DCLG. Includes CEO advertising
Public and Business Engagement - Comms	75,000	34,540	(40,460)	
Masterplanning	166,000	119,500	(46,500)	Underspend used to part-fund KPI baseline studies
Corporate Plan baseline studies	-	65,120	65,120	To establish KPI baselines. HNT contributed £10k
Non capital project costs	150,000	791,010	641,010	Additional (temporary) £900,000 DCLG Project Feasibility
Other Contracted Support (Procurement/HSE etc)	68,000	102,730	34,730	IPA visit/ SIDP/Accounting/VAT/Transport modelling
Bank Charges	2,000	1,580	(420)	
	1,219,000	1,784,010	565,010	
Planning Fees income	(25,000)	(348,700)	(323,700)	Includes S106 contrib for Borough Officer role & £96k from KeepMoat
Grand Total - Grant In Aid Funded by DCLG	3,744,000	3,744,000	0	

Add back Planning Fees (to show gross) 25,000

Total Budget (Gross) 3,769,000

budget set 3,744,000