

Budget Heading	Full Year Budget 2019/20 £	YTD Budget (Month 7 - October 19)	YTD Actual	Variance	Forecast Full Year Outturn £	Forecast Full Year Variance £	Comments
Board Fees							
Chairman	56,000	32,670	32,670	0	56,000	-	
Deputy Chairman	18,000	10,500	10,500	-	18,000	-	
Other Board Members	62,000	36,170	24,500	(11,670)	48,000	(14,000)	Vacancies being appointed to by MHCLG
Independent Members (Planning Committee)	12,000	7,000	2,900	(4,100)	6,900	(5,100)	
Employer's Oncosts - Board Members	12,000	7,000	5,870	(1,130)	10,500	(1,500)	
	160,000	93,340	76,440	(16,900)	139,400	(20,600)	
Employee Salary Costs							
CEO	161,000	93,920	94,270	350	167,000	6,000	Homes England recharge includes irrecoverable VAT
CEO Team	430,000	250,830	247,970	(2,860)	400,000	(30,000)	
Director of Projects	104,000	60,670	60,670	0	104,000	-	
Projects and Development Team	352,000	205,330	163,500	(41,830)	302,000	(50,000)	
Planning Director	89,000	51,920	51,920	-	89,000	-	
Planning Team	310,000	180,830	179,550	(1,280)	310,000	0	
Director of Finance	84,000	49,000	49,000	(0)	84,000	-	
Finance & Business Support Team	230,000	134,170	106,120	(28,050)	195,000	(35,000)	
Employer's NICs	211,000	123,080	113,450	(9,630)	200,000	(11,000)	
Employer's Pension Contributions	291,000	169,750	160,630	(9,120)	288,000	(3,000)	
Staff Incentive Scheme / Pay increase	50,000	-	-	-	50,000	-	
	2,312,000	1,319,500	1,227,080	(92,420)	2,189,000	(123,000)	
Interim/ Agency Staff Costs							
External HR and MHCLG Payroll	32,000	30,670	32,960	2,290	80,600	48,600	
	20,000	11,670	11,100	(570)	35,000	15,000	
	52,000	42,340	44,060	1,720	115,600	63,600	
TOTAL PAY COSTS	2,524,000	1,455,180	1,347,580	(107,600)	2,444,000	(80,000)	
Premises: The Observatory & Information Centre	210,000	122,500	148,780	26,280	230,000	20,000	
Premises: Casual Room Hire / Refreshments	28,000	16,330	19,670	3,340	28,000	-	
ICT	160,000	93,330	89,660	(3,670)	180,000	20,000	New MoU being agreed with MHCLG ICT; implementation of Procurement Portal
Office Equip/ Consumables / Stationery / Postage	25,000	17,080	21,070	3,990	33,000	8,000	
Corporate Legal Support	15,000	8,750	11,750	3,000	15,000	-	
Other External Support to Corporate Services	40,000	23,330	12,770	(10,560)	40,000	-	
External Audit (National Audit Office)	36,000	21,000	21,030	30	36,000	-	
Internal Audit (Government Internal Audit Agency)	23,000	13,420	13,420	0	23,000	-	
Comms - Public/Business Engagement	50,000	29,170	41,870	12,700	50,000	-	
Community Investment Fund	30,000	17,500	18,130	630	30,000	-	
Travel & Subsistence	45,000	26,250	28,050	1,800	45,000	-	
Vehicle hire	12,000	7,000	6,000	(1,000)	12,000	-	
Recruitment Advertising	25,000	14,590	10,480	(4,110)	25,000	-	
Training	25,000	18,330	25,150	6,820	32,000	7,000	
Other Staff Costs (Prof Subs/PPE etc)	10,000	5,830	6,070	240	10,000	-	
External support to Planning Service	265,000	107,920	69,070	(38,850)	265,000	-	
Business Plan/KPI baseline/Stewardship	293,000	170,919	151,130	(19,789)	293,000	-	
Bank Charges	2,000	1,170	1,230	60	2,000	-	
TOTAL NON-PAY COSTS	1,294,000	714,420	695,330	(19,090)	1,349,000	55,000	
Project Feasibility - Programme	2,000,000	1,166,670	1,232,440	65,770	2,290,000	290,000	Forecast shows overprogramming of original budget funded by additional planning fee income if achieved
Planning Fees income	(75,000)	(43,750)	(138,810)	(95,060)	(340,000)	(265,000)	Forecast from Planning Team based on predicted applications in pipeline - not guaranteed
Grand Total - Grant In Aid Funded by MHCLG	5,743,000	3,292,520	3,136,541	- 155,979	5,743,000	0	