

| Budget Heading | Full Year Budget 2019/20 £ | YTD Budget (Month 9 - December 19) | YTD Actual | Variance | Forecast Full Year Outturn £ | Forecast Full Year Variance £ | Comments |
|---|----------------------------|------------------------------------|------------|-----------|------------------------------|-------------------------------|--|
| Board Fees | | | | | | | |
| Chairman | 56,000 | 42,000 | 42,000 | - | 56,000 | - | |
| Deputy Chairman | 18,000 | 13,500 | 13,500 | - | 18,000 | - | |
| Other Board Members | 62,000 | 46,500 | 31,500 | (15,000) | 42,000 | (20,000) | Continuing Board vacancies |
| Independent Members (Planning Committee) | 12,000 | 9,000 | 4,550 | (4,450) | 7,600 | (4,400) | |
| Employer's Oncosts - Board Members | 12,000 | 9,000 | 8,030 | (970) | 10,400 | (1,600) | |
| | 160,000 | 120,000 | 99,580 | (20,420) | 134,000 | (26,000) | |
| Employee Salary Costs | | | | | | | |
| CEO | 161,000 | 120,750 | 123,680 | 2,930 | 172,000 | 11,000 | Homes England recharge includes irrecoverable VAT |
| CEO Team | 430,000 | 322,500 | 300,100 | (22,400) | 400,000 | (30,000) | |
| Director of Projects | 104,000 | 78,000 | 78,000 | - | 104,000 | - | |
| Projects and Development Team | 352,000 | 264,000 | 211,200 | (52,800) | 280,000 | (72,000) | Vacancies |
| Planning Director | 89,000 | 66,750 | 66,750 | - | 89,000 | - | |
| Planning Team | 310,000 | 232,500 | 230,700 | (1,800) | 308,000 | (2,000) | |
| Director of Finance | 84,000 | 63,000 | 63,000 | (0) | 84,000 | - | |
| Finance & Business Support Team | 230,000 | 172,500 | 163,000 | (9,500) | 226,500 | (3,500) | |
| Employer's NICs | 211,000 | 158,250 | 148,370 | (9,880) | 200,000 | (11,000) | |
| Employer's Pension Contributions | 291,000 | 218,250 | 210,970 | (7,280) | 283,500 | (7,500) | |
| Staff Incentive Scheme / Pay increase | 50,000 | - | - | - | 50,000 | - | |
| | 2,312,000 | 1,696,500 | 1,595,770 | (100,730) | 2,197,000 | (115,000) | |
| Interim/ Agency Staff Costs | | | | | | | |
| External HR and MHCLG Payroll | 32,000 | 32,000 | 44,600 | 12,600 | 63,000 | 31,000 | |
| | 20,000 | 15,000 | 16,000 | 1,000 | 26,000 | 6,000 | |
| | 52,000 | 47,000 | 60,600 | 13,600 | 89,000 | 37,000 | |
| TOTAL PAY COSTS | 2,524,000 | 1,863,500 | 1,755,950 | (107,550) | 2,420,000 | (104,000) | |
| Premises: The Observatory & Information Centre | 210,000 | 177,500 | 177,500 | - | 220,000 | 10,000 | |
| Premises: Casual Room Hire / Refreshments | 28,000 | 21,000 | 22,570 | 1,570 | 30,000 | 2,000 | |
| ICT | 160,000 | 140,000 | 141,730 | 1,730 | 190,000 | 30,000 | New MoU being agreed with MHCLG ICT; Purchase of Procurement Portal |
| Office Equip/ Consumables / Stationery / Postage | 25,000 | 20,250 | 24,100 | 3,850 | 35,000 | 10,000 | |
| Corporate Legal Support | 15,000 | 11,250 | 12,000 | 750 | 15,000 | - | |
| Other External Support to Corporate Services | 40,000 | 30,000 | 18,800 | (11,200) | 40,000 | - | |
| External Audit (National Audit Office) | 36,000 | 27,000 | 27,000 | - | 36,000 | - | |
| Internal Audit (Government Internal Audit Agency) | 23,000 | 17,250 | 17,250 | - | 23,000 | - | |
| Comms/ Business Engagement | 50,000 | 37,500 | 41,490 | 3,990 | 50,000 | - | |
| Community Investment Fund/ Creative Ideas Fund | 30,000 | 27,500 | 29,200 | 1,700 | 30,000 | - | |
| Placemaking/ Community Activation | 100,000 | 45,000 | 39,100 | (5,900) | 100,000 | - | |
| Travel & Subsistence | 45,000 | 33,750 | 35,250 | 1,500 | 45,000 | - | |
| Vehicle hire | 12,000 | 9,000 | 7,120 | (1,880) | 10,000 | (2,000) | |
| Recruitment Advertising | 25,000 | 18,750 | 10,480 | (8,270) | 15,000 | (10,000) | |
| Training | 25,000 | 18,750 | 27,950 | 9,200 | 35,000 | 10,000 | |
| Other Staff Costs (Prof Subs/PPE etc) | 10,000 | 7,500 | 7,060 | (440) | 10,000 | - | |
| External support to Planning Service | 265,000 | 153,750 | 125,760 | (27,990) | 265,000 | - | |
| Business Plan/KPI baseline/Stewardship | 193,000 | 144,750 | 165,700 | 20,950 | 222,000 | 29,000 | SR19 support |
| Asset Management - Central Area | 200,000 | 20,000 | 20,000 | - | 200,000 | - | |
| Bank Charges | 2,000 | 1,500 | 1,650 | 150 | 2,000 | - | |
| TOTAL NON-PAY COSTS | 1,494,000 | 962,000 | 951,710 | (10,290) | 1,573,000 | 79,000 | |
| Project Feasibility - Programme | 2,000,000 | 1,700,000 | 1,706,390 | 6,390 | 2,290,000 | 290,000 | Forecast shows overprogramming of original budget funded by additional planning fee income if achieved |
| Income from Central Area | (200,000) | (144,040) | (144,040) | - | (200,000) | - | |
| Planning Fees income | (75,000) | (56,250) | (253,350) | (197,100) | (340,000) | (265,000) | Forecast from Planning Team based on predicted applications in pipeline - not guaranteed |
| Grand Total - Grant In Aid Funded by MHCLG | 5,743,000 | 4,325,210 | 4,016,660 | - 308,550 | 5,743,000 | - | |