

| Budget Heading                                    | Full Year Budget 2019/20 £ | YTD Budget (Month 10 - January 20) | YTD Actual | Variance  | Forecast Full Year Outturn £ | Forecast Full Year Variance £ | Comments   |
|---|----------------------------|------------------------------------|------------|-----------|------------------------------|-------------------------------|--|
| <b>Board Fees</b>                                 |                            |                                    |            |           |                              |                               |  |
| Chairman  | 56,000                     | 46,670                             | 46,670     | -         | 56,000                       | -                             |  |
| Deputy Chairman                                   | 18,000                     | 15,000                             | 15,000     | -         | 18,000                       | -                             |  |
| Other Board Members                               | 62,000                     | 51,670                             | 35,000     | (16,670)  | 42,000                       | (20,000)                      | Continuing Board vacancies   |
| Independent Members (Planning Committee)          | 12,000                     | 10,000                             | 4,550      | (5,450)   | 7,600                        | (4,400)                       |  |
| Employer's Oncosts - Board Members                | 12,000                     | 10,000                             | 8,867      | (1,133)   | 10,430                       | (1,570)                       |  |
|   | 160,000                    | 133,340                            | 110,087    | (23,253)  | 134,030                      | (25,970)                      |  |
| <b>Employee Salary Costs</b>                      |                            |                                    |            |           |                              |                               |  |
| CEO   | 161,000                    | 134,170                            | 138,550    | 4,380     | 167,000                      | 6,000                         | Homes England recharge includes irrecoverable VAT  |
| CEO Team  | 430,000                    | 358,340                            | 333,460    | (24,880)  | 400,000                      | (30,000)                      |  |
| Director of Projects                              | 104,000                    | 86,670                             | 86,670     | -         | 104,000                      | -                             |  |
| Projects and Development Team                     | 352,000                    | 293,340                            | 233,500    | (59,840)  | 280,000                      | (72,000)                      | Vacancies  |
| Planning Director                                 | 89,000                     | 74,170                             | 74,170     | -         | 89,000                       | -                             |  |
| Planning Team                                     | 310,000                    | 258,340                            | 256,200    | (2,140)   | 307,500                      | (2,500)                       |  |
| Director of Finance                               | 84,000                     | 70,000                             | 70,000     | (0)       | 84,000                       | -                             |  |
| Finance & Business Support Team                   | 230,000                    | 191,670                            | 184,100    | (7,570)   | 226,500                      | (3,500)                       |  |
| Employer's NICs                                   | 211,000                    | 175,840                            | 167,800    | (8,040)   | 202,900                      | (8,100)                       |  |
| Employer's Pension Contributions                  | 291,000                    | 242,500                            | 241,280    | (1,220)   | 290,520                      | (480)                         |  |
| Staff Incentive Scheme / Pay increase             | 50,000                     | -                                  | -          | -         | 45,000                       | (5,000)                       |  |
|   | 2,312,000                  | 1,885,040                          | 1,785,729  | (99,311)  | 2,196,420                    | (115,580)                     |  |
| <b>Interim/ Agency Staff Costs</b>                |                            |                                    |            |           |                              |                               |  |
| External HR and MHCLG Payroll                     | 32,000                     | 32,000                             | 47,850     | 15,850    | 60,250                       | 28,250                        |  |
|   | 20,000                     | 16,670                             | 17,690     | 1,020     | 24,000                       | 4,000                         |  |
|   | 52,000                     | 48,670                             | 65,540     | 16,870    | 84,250                       | 32,250                        |  |
| <b>TOTAL PAY COSTS</b>                            | 2,524,000                  | 2,067,049                          | 1,961,356  | (105,694) | 2,414,700                    | (109,300)                     |  |
| Premises: The Observatory & Information Centre    | 210,000                    | 185,000                            | 196,630    | 11,630    | 230,000                      | 20,000                        |  |
| Premises: Casual Room Hire / Refreshments         | 28,000                     | 23,340                             | 26,140     | 2,800     | 30,000                       | 2,000                         |  |
| <b>ICT</b>  | 160,000                    | 143,340                            | 149,400    | 6,060     | 180,000                      | 20,000                        | New MoU being agreed with MHCLG ICT; Purchase of Procurement Portal                                    |
| Office Equip/ Consumables / Stationery / Postage  | 25,000                     | 21,840                             | 25,368     | 3,528     | 35,000                       | 10,000                        |  |
| Corporate Legal Support                           | 15,000                     | 12,500                             | 13,849     | 1,349     | 15,000                       | -                             |  |
| Other External Support to Corporate Services      | 40,000                     | 33,340                             | 18,800     | (14,540)  | 40,000                       | -                             |  |
| External Audit (National Audit Office)            | 36,000                     | 30,000                             | 34,780     | 4,780     | 41,000                       | 5,000                         |  |
| Internal Audit (Government Internal Audit Agency) | 23,000                     | 19,170                             | 17,913     | (1,257)   | 23,000                       | -                             |  |
| Comms/ Business Engagement                        | 50,000                     | 41,670                             | 50,390     | 8,720     | 52,000                       | 2,000                         |  |
| Community Investment Fund/ Creative Ideas Fund    | 30,000                     | 27,500                             | 13,400     | (14,100)  | 30,000                       | -                             |  |
| Placemaking/ Community Activation                 | 100,000                    | 63,340                             | 61,400     | (1,940)   | 98,000                       | (2,000)                       |  |
| Travel & Subsistence                              | 45,000                     | 37,500                             | 38,800     | 1,300     | 45,000                       | -                             |  |
| Vehicle hire                                      | 12,000                     | 10,000                             | 7,920      | (2,080)   | 10,000                       | (2,000)                       |  |
| Recruitment Advertising                           | 25,000                     | 20,840                             | 11,500     | (9,340)   | 15,000                       | (10,000)                      |  |
| Training  | 25,000                     | 20,840                             | 29,050     | 8,210     | 35,000                       | 10,000                        |  |
| Other Staff Costs (Prof Subs/PPE etc)             | 10,000                     | 8,340                              | 8,410      | 70        | 10,000                       | -                             |  |
| External support to Planning Service              | 265,000                    | 170,840                            | 153,530    | (17,310)  | 265,000                      | -                             |  |
| Business Plan/KPI baseline/Stewardship            | 193,000                    | 160,840                            | 167,730    | 6,890     | 222,000                      | 29,000                        | SR19 support   |
| Asset Management - Central Area                   | 300,000                    | 20,000                             | 20,000     | 0         | 300,000                      | -                             | MHCLG approval to spend rental income from Central Area  |
| Bank Charges                                      | 2,000                      | 1,670                              | 1,900      | 230       | 2,300                        | 300                           |  |
| <b>TOTAL NON-PAY COSTS</b>                        | 1,594,000                  | 1,051,910                          | 1,046,910  | (5,000)   | 1,678,300                    | 84,300                        |  |
| Project Feasibility - Programme                   | 2,000,000                  | 1,846,670                          | 1,845,880  | (790)     | 2,290,000                    | 290,000                       | Forecast shows overprogramming of original budget funded by additional planning fee income if achieved |
| Income from Central Area                          | (300,000)                  | (144,040)                          | (144,040)  | -         | (300,000)                    | -                             | Rental income now anticipated to at least 31st March 2020  |
| Planning Fees income                              | (75,000)                   | (62,500)                           | (257,280)  | (194,780) | (340,000)                    | (265,000)                     | Forecast from Planning Team based on predicted applications in pipeline - not guaranteed               |
| <b>Grand Total - Grant In Aid Funded by MHCLG</b> | 5,743,000                  | 4,759,089                          | 4,452,826  | - 306,264 | 5,743,000                    | -                             |  |